



Yashwantrao Chavan Warana Mahavidyalaya, Warananagar
INTERNAL QUALITY ASSURANCE CELL (IQAC)
2020-21



Minutes of the IQAC Meeting-I held on Friday, 26.06.2020

Members Present:

1	Prof. Dr. P. S. Chikurdekar	Chairperson (I/C Principal)	Present
2	Prof. Dr. Mrs. Vasanti Rasam	Adm. Officer, (Management)	Present
3	Dr. P. M. Bhoje	Member (Teacher)	Present
4	Shri. S. S. Jadhav	Member (Teacher)	Present
5	Dr. Mrs. P. S. Ahuja	Member (Teacher)	Present
6	Dr. R. B. Patil	Member (Teacher)	Present
7	Shri. R. B. Basnaik	Member (Teacher)	Present
8	Shri. S. A. Mahajan	Member (Society)	Present
9	Dr. K. G. Jadhav	Alumni representative	Present
10	Shri. V. B. Chavan	Member (Entrepreneur)	Present
11	Mr. Mahesh Magdum	Member (Student)	Present
12	Shri. B. J. Ladgaonkar	Member (Registrar)	Present
13	Dr. S. S. Khot	Coordinator	Present

Prof. Dr. P. S. Chikurdekar welcomed all the members of the IQAC Committee and initiated the discussions. Agenda discussed and resolutions made are as below:

1. Confirmation of minutes of the last meeting held on Thursday, 20 Feb 2020:

Dr. P. S. Chikurdekar read out the minutes of the previous IQAC meeting held on Thursday, 20.02.2020.

Resolution: It was resolved that the minutes should be confirmed.

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Mr. S. S. Jadhav

The resolution was unanimously passed.

2. To discuss Teaching learning and evaluation under COVID-19 pandemic:

Dr. P. M. Bhoje discussed the restrictions on teaching-learning process in offline mode. He proposed effective and intensive use of online teaching-learning-evaluation. He suggested use of online platforms like Zoom meet and google meet for organization of online lectures.

Resolution: Extensive and effective use of ICT based online teaching-learning process should be approved.

Proposed by: Dr. P. M. Bhoje

Seconded by: Dr. R. B. Patil

The resolution was unanimously passed.

3. To discuss admission process (Provisional and final admissions):

Dr. P. S. Chikurdekar informed the committee that the college is developing online application forms for the admission during current year. Furthermore, offline admission centers will be initiated at various villages especially across the river Warana to facilitate easy access and confirmation of admissions. He also mentioned that the admission process



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will be finalized only after receiving the guide lines from higher authorities like UGC and Shivaji University, Kolhapur.

Resolution: Online provisional and offline final admission process should be approved following Govt rules and regulations to restrict COVID-19.

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Mr. R. B. Basnaik

The resolution was unanimously passed.

4. To discuss Annual Planning for 2020-21:

Dr. R. B. Patil informed the committee that the college plans its annual activities every year including various curricular and cocurricular activities in physical presence. However, due to COVID pandemic, it would not be possible currently. It would be better to prepare class-wise WhatsApp groups to communicate teaching learning evaluation activities effectively. The timetable provided by affiliating university would be taken as guidelines for preparation of annual plan.

Resolution: It was resolved to prepare annual plan in accordance with academic plan of Shivaji University, Kolhapur and communicate it to the students through Whats App groups.

Proposed by: Dr. R. B. Patil

Seconded by: Dr. P. S. Chikurdekar

The resolution was unanimously passed.

5. To discuss initiations of newly approved courses.

Dr. P. S. Chikurdekar informed the committee that the college received approval from Shivaji University, Kolhapur for three new courses namely Political Science (B.A.-I Optional subject), Industrial microbiology (B.Sc.-I Optional Subject) and M.Sc.-Zoology.

Resolution: The newly approved courses should be initiated from current year 2020.

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Dr. P. M. Bhoje

The resolution was unanimously passed.

6. To discuss status of B.Voc. Proposal.

Dr. S. S. Khot informed the committee that the institute has prepared proposals for financial assistance under B.Voc. Scheme of the Government. The proposal included two programs based on local needs namely i) Food processing and quality management and ii) Sports, nutrition, and physiotherapy. Furthermore, MoU with allied industries and training institutes are signed to support the B.Voc. proposal.

Resolution: The B.Voc. proposals should be submitted through proper channel and the MoUs should be approved.

Proposed by: Dr. S. S. Khot

Seconded by: Dr. P. S. Chikurdekar

The resolution was unanimously passed.



7. To discuss requirements to cope up with changed situation

Dr. S. S. Khot initiated discussion on guide lines provided by UGC regarding social distancing and work from home in the situation of Covid-19 pandemic. He also emphasized the need of capacity building programme for teachers, students and non teaching staff.

Resolution: It is resolved that the capacity building programme regarding use of ICT for online teaching, learning and administration should be organized at the earliest.


Proposed by: Dr. S. S. Khot

Seconded by: Dr. P. S. Chikurdekar

The resolution was unanimously passed.

8. Any other subject with the permission of the chair: as there were no further subjects for discussion, the meeting ended with vote of thanks by Dr.P.M.Bhoje.


IQAC Coordinator


PRINCIPAL,
Yashwantrao Chavan Warana Mahavidyalaya
Warananagar, Dist. Kolhapur



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Minutes of the IQAC Meeting-II held on Saturday, 29.08.2020

Members Present:

1	Prof. Dr. P. S. Chikurdekar	Chairperson (I/C Principal)	Present
2	Prof. Dr. Mrs. Vasanti Rasam	Adm. Officer, (Management)	Present
3	Dr. P. M. Bhoje	Member (Teacher)	Present
4	Shri. S. S. Jadhav	Member (Teacher)	Present
5	Dr. Mrs. P. S. Ahuja	Member (Teacher)	Present
6	Dr. R. B. Patil	Member (Teacher)	Present
7	Shri. R. B. Basnaik	Member (Teacher)	Present
8	Shri. S. A. Mahajan	Member (Society)	Present
9	Dr. K. G. Jadhav	Alumni representative	Present
10	Shri. V. B. Chavan	Member (Entrepreneur)	Present
11	Mr. Mahesh Magdum	Member (Student)	Absent
12	Shri. B. J. Ladgaonkar	Member (Registrar)	Present
13	Dr. S. S. Khot	Coordinator	Present

Prof. Dr. P. S. Chikurdekar welcomed all the members of the IQAC Committee and initiated the discussions. Agenda discussed and resolutions made are as below:

1. Confirmation of minutes of the last meeting held on Friday, 26 June 2020:

Dr. P. S. Chikurdekar read out the minutes of the previous IQAC meeting held on Friday, 26.06.2020.

Resolution: It was resolved that the minutes should be confirmed.

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Dr. P. M. Bhoje

The resolution was unanimously passed.

2. To discuss Criterion-wise reports of AQAR for 2018-19

Dr.S.S.Khot took review of progress on compilation of AQAR 2018-19. He also mentioned limitations for collection of data due to Covid-19.

Resolution: Review of Criterion wise progress and problems encountered should be taken.

Proposed by: Dr. P. M. Bhoje

Seconded by: Dr. R. B. Patil

The resolution was unanimously passed.

3. To discuss admission process (Provisional and final admissions)

Dr.S.S.Khot presented the admission brochure cum flyer showing facilities available at the college. The flyer also included contact details and mode of admission. Prof. Dr.Vasanti Rasam suggested to add a link of Google form for admission in the flyer.



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Resolution: The admission flyer should be prepared with Google form link and should be circulated on whatsapp groups.

Proposed by: Dr. P. M. Bhoje

Seconded by: Dr. R. B. Patil

The resolution was unanimously passed.

4. To discuss Planning for online teaching of theory and practical.

Dr.R.B.Patil told that a two day training programme was conducted for teachers on 'educational module and E-content development'. Non Teaching staff was trained for five days on accounting and document maintenance. Teachers may use various tools like as Google Meet, Zoom, OBS for teaching purpose. Furthermore various quiz software may be used for assessment. Practicals may be started after getting guidelines from university.

Resolution: All staff members should use suitable ICT Tools and software for teaching learning and evaluation.

Proposed by: Prof. Dr. P.S.Chikurdekar

Seconded by: Dr. R. B. Patil

The resolution was unanimously passed.

5. To discuss Provision of online educational resources

Dr.S.S.Khot mentioned need of software for identical teaching learning platform. The online software like G-suit may be subscribed that can serve as LMS.

Resolution: G-suit subscription should be procured.

Proposed by: Prof. Dr.Vasanti Rasam

Seconded by: Mr.S.S.Jadhav

The resolution was unanimously passed. .

6. To discuss Provision of online educational resources

Dr.S.S.Khot mentioned need of software for identical teaching learning platform. The online software like G-suit may be subscribed that can serve as LMS.

Resolution: G-suit subscription should be procured.

Proposed by: Prof. Dr.Vasanti Rasam

Seconded by: Mr.S.S.Jadhav

The resolution was unanimously passed. .

7. Any other subject with the permission of the chair.

A. Dr.S.S.Khot informed the committee members regarding inline registration of the institute on RUSA data base.

B. Dr.R.B.Patil discussed need of social distancing, use of sanitizer and immunity boosters on the campus.

Resolution: The information of institute should be updated on portal of funding agencies as and when needed. The guidelines prescribed by government for restriction of Covid-19 should be followed.

Proposed by: Prof. Dr.Vasanti Rasam

Seconded by: Mr.S.S.Jadhav

The resolution was unanimously passed.

The meeting ended with vote of thanks by Mr.S.S.Jadhav.


IQAC Coordinator


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Minutes of the IQAC Meeting-III held on Wednesday, 02/12/2020

Members Present:

1	Prof. Dr. P. S. Chikurdekar	Chairperson (I/C Principal)	Present
2	Prof. Dr. Mrs. Vasanti Rasam	Adm. Officer, (Management)	Present
3	Dr. P. M. Bhoje	Member (Teacher)	Present
4	Shri. S. S. Jadhav	Member (Teacher)	Present
5	Dr. Mrs. P. S. Ahuja	Member (Teacher)	Present
6	Dr. R. B. Patil	Member (Teacher)	Present
7	Shri. R. B. Basnaik	Member (Teacher)	Present
8	Shri. S. A. Mahajan	Member (Society)	Present
9	Dr. K. G. Jadhav	Alumni representative	Present
10	Shri. V. B. Chavan	Member (Entrepreneur)	Present
11	Mr. Mahesh Magdum	Member (Student)	Absent
12	Shri. B. J. Ladgaonkar	Member (Registrar)	Present
13	Dr. S. S. Khot	Coordinator	Present

Prof. Dr. P. S. Chikurdekar welcomed all the members of the IQAC Committee and initiated the discussions. Agenda discussed and resolutions made are as below:

1. Confirmation of minutes of the last meeting held on Saturday, 29/08/2020:

Dr. P. S. Chikurdekar read out the minutes of the previous IQAC meeting held on Saturday, 29.08.2020.

Resolution: It was resolved that the minutes should be confirmed.

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Dr. S.S.Jadhav

The resolution was unanimously passed.

2. To discuss organization of Inter Class Quiz Competition.

Dr.S.S.Khot informed the committee that the Inter Class Quiz Competition is one of the best practices of the institute. It is organized every year on 2nd October. Due to Covid-19 pandemic situation the quiz may be organized in online mode.

Resolution: The quiz should be organized in online mode using Google and may be kept open for participation of students from other institutes.

Proposed by: Dr. R.B.Patil

Seconded by: Dr. S.S.Khot

The resolution was unanimously passed.

3. To discuss organization of Webinar & Student Centre Activity.

Prof.Dr.Vasanti Rasam suggested the organization of National Level Webinars in online mode. She also suggested organization of Student Centre Activity for the local students.



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Resolution: Few departments should be earmarked for organization of Webinar and Student Centered Activities should be organized to NCC, NSS & other departments.

Proposed by: Prof. Dr. Vasanti Rasam

Seconded by: Dr. R. B. Patil

The resolution was unanimously passed.

4. To discuss Examination Work.

Dr. P. S. Chikurdekar took a review of Shivaji University Examination Work and informed that the examination are carried out online through Shivaji university login on mobiles. He also mentioned problems encountered by the students.

Resolution: Information of Mock Test should be provided to the students and the problems faced, if any, should be communicated to examination section immediately.

Proposed by: Prof. Dr. P. S. Chikurdekar

Seconded by: Dr. P. M. Bhoje

The resolution was unanimously passed.

5. To discuss Progress on AQAR 2019-20.

Dr. S. S. Khot took a review on progress regarding preparation and submission of AQAR 2019-20. He informed about extension of dead line for submission of AQAR.

Resolution: AQAR 2019-20 should be prepared at the earliest and should be submitted online before due date.

Proposed by: Prof. Dr. P. S. Chikurdekar

Seconded by: Dr. S. S. Khot

The resolution was unanimously passed.

6. Any other subject with the permission of the chair.

Mr. S. S. Jadhav suggested observance of government guide lines regarding restriction of Covid-19.

Resolution: The institute should participate in awareness campaign and activities declared from time to time.

Proposed by: Prof. Dr. P. S. Chikurdekar

Seconded by: Mr. S. S. Jadhav

The resolution was unanimously passed.

The meeting ended with vote of thanks by Dr. P. M. Bhoje.

Dr. P. M. Bhoje
IQAC Coordinator

[Signature]
PRINCIPAL,

Yashwantrao Chavan Warana Mahavidyalaya
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Minutes of the IQAC Meeting-IV held on Monday, 08.03.2021

Members Present:

1	Prof. Dr. P. S. Chikurdekar	Chairperson (I/C Principal)	Present
2	Prof. Dr. Mrs. Vasanti Rasam	Adm. Officer, (Management)	Present
3	Dr. P. M. Bhoje	Member (Teacher)	Present
4	Shri. S. S. Jadhav	Member (Teacher)	Present
5	Dr. Mrs. P. S. Ahuja	Member (Teacher)	Present
6	Dr. R. B. Patil	Member (Teacher)	Present
7	Shri. R. B. Basnaik	Member (Teacher)	Present
8	Shri. S. A. Mahajan	Member (Society)	Present
9	Dr. K. G. Jadhav	Alumni representative	Present
10	Shri. V. B. Chavan	Member (Entrepreneur)	Present
11	Mr. Mahesh Magdum	Member (Student)	Absent
12	Shri. B. J. Ladgaonkar	Member (Registrar)	Present
13	Dr. S. S. Khot	Coordinator	Present

Prof. Dr. P. S. Chikurdekar welcomed all the members of the IQAC Committee and initiated the discussions. Agenda discussed and resolutions made are as below:

1. Confirmation of minutes of the last meeting held on Wednesday 02/12/2020:

Dr. P. S. Chikurdekar read out the minutes of the previous IQAC meeting held on Tuesday 25/11/2020

Resolution: It was resolved that the minutes should be confirmed.

Proposed by: Dr. P. S. Chikurdekar

Seconded by: Dr. P.M.Bhoje

The resolution was unanimously passed.

2. To discuss development of android app for IQAC.

Dr.S.S.Khot discussed need of a Handy and Customized Android App for collection of the activity data. He added that such app will help the teachers to submit the activity reports from time to time.

Resolution: A customized android app should be develop. All the teachers should be oriented regarding the use of the app.

Proposed by: Prof.Dr.Vasanti Rasam

Seconded by: Prof.Dr.P.S.Chikurdekar

The resolution was unanimously passed.

3. To discuss participation of teachers in online educational and research activities.

Prof.Dr.P.S.Chikurdekar took a review on participation of teachers in online educational activities through whats app, Google meet, quiz app etc. He informed the committee regarding participation of teachers in online seminar, conferences and workshops.



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Resolution: Teachers should be promoted to attend online capacity building programme and skill oriented workshop.

Proposed by: Prof.Dr. P.S.Chikurdekar

Seconded by: Dr. R. B. Patil

The resolution was unanimously passed.

4. To discuss progress on E-content development.

Dr.P.S.Chikurdekar informed regarding the facilities provided for E-content development and online education.

Resolution: Teachers should be promoted to develop quality E-content.

Proposed by: Dr.P.M.Bhoje

Seconded by: Prof. Dr. P.S.Chikurdekar

The resolution was unanimously passed.

5. To take review of Teaching, Learning & Evaluation.

Dr.R.B.Patil took a review on progress regarding Teaching, Learning & Evaluation. He informed that the online exams are completed by Shivaji University, Kolhapur and the academic calendar is extended up to July-2021.

Resolution: The syllabus should be completed within time and practice sets/tests should be organized.

Proposed by: Prof. Dr.P.S.Chikurdekar

Seconded by: Dr.S.S.Khot

The resolution was unanimously passed.

6. Any other subject with the permission of the chair.

No additional subject was discussed.

The meeting ended with vote of thanks by Mr.R.B.Basnaik.


IQAC Coordinator


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